



On-Campus Concurrent Enrollment Packet
NWACC
NORTHWEST ARKANSAS COMMUNITY COLLEGE

Eligibility Requirements

To participate in the On-Campus Concurrent Program you must:

- Be enrolled in an approved public, private or home schooled high school (All students enrolling for the first time are required to submit a copy of their official High School Transcript)
- Have a 3.0 cumulative GPA for general education classes
- Have a 2.0 cumulative GPA for career & technical classes
- Read and complete forms in this Concurrent Packet
- Receive approval from high school counselor, and if under 18 years of age, approval from a parent or guardian required
- Apply for admissions online as a Concurrent Student at www.nwacc.edu
- Schedule an appointment with a concurrent advisor
- Complete the On-Campus Concurrent Canvas Orientation Class
- Submit test placement scores and completed registration form to concurrent advisor at appointment
- Students must be present for all advising appointments

Appointments are available at both the Bentonville Campus and the Washington County Center located in Springdale. concurrent@nwacc.edu

Bentonville Campus
One College Drive
Bentonville, AR 72712

NWACC Washington County Center
693B White Road
Springdale, AR 72762

Test Score Requirements

All college-level courses, one of the following minimum scores is required:

ACT Reading	19	
COMPASS Reading	83	(Compass Test not available after Fall 2016)
SAT Critical Reading	480	
ASPIRE	428	
Accuplacer Reading	78	

English Composition I, one of the following minimum scores is required:

ACT English	19	
COMPASS Writing	80	(Compass Test not available after Fall 2016)
SAT Writing	480	
ASPIRE	428	
Accuplacer Sentence Skills	83	

College Algebra, one of the following minimum score is required:

ACT Math	21	
COMPASS Algebra	65	(Compass Test not available after Fall 2016)
SAT Math	500	
ASPIRE	434	
Accuplacer Elementary Algebra	86	

Trigonometry or Finite Math with one of the following:

ACT Math	24-28
COMPASS Algebra	46 or higher
Accuplacer College Math	86
Completion of College Algebra with a C or better.	

Standardized placement scores demonstrate college level academic readiness according to guidelines determined by the State of Arkansas. **All students who have not yet completed a college level math course and received an ACT Math score of 17 or below, will need to take the math portion of the Accuplacer.** Students testing below 19 on the English and/or Reading portions of the ACT will need to take the reading and writing portion of Accuplacer.

Developmental Courses

Only 12th grade students who have at least a 17 ACT sub-score in English, Reading or Math may enroll in Developmental Courses in English, Reading or Math. Students can also take the ACT COMPASS test if their ACT sub scores are not a 17 or higher. NWACC offers the following developmental courses: READ 0033 College Reading, ENGL 0063 Intermediate Writing, MATH 0013 Pre-Algebra, MATH 0053 Beginning Algebra, and MATH 0103 Intermediate Algebra.

Waivers

A waiver to NWACC for permission to take concurrent classes may be filed by a student who has a grade point average slightly below a 3.0 GPA and/or from a student who would like to take more than seven (7) college credit hours during a given semester. **A copy of the high school transcript will be required to file with the waiver.** The waiver is included in this packet. Waivers require the high school counselor's signature after the student has completed the form.

Registration

How do I register for a course?

Our registration packet is available from our website <http://www.nwacc.edu/web/apply/concurrent-student/>. Once the registration form has been completed and you have completed the **On-Campus Concurrent Student Orientation Class** you will make an appointment with one of the Concurrent Advisors to be registered for classes. Completed form must have high school counselor signature, student signature and parent/guardian signature if student is under 18 years of age. All class information including CRN, time and date **must be completed prior to obtaining high school counselor's signature. If the cumulative GPA is lower than 3.0 for general education courses, 2.0 for career & technical courses or requesting to enroll in more than 7 hours the waiver form (found in the registration packet) must be completed.**

An updated Concurrent Registration Form is **required** each semester in order to register for courses for the On-Campus Concurrent Program. **You will not be able to register for classes online. You will need to schedule an appointment with one of the Concurrent Advisors. You will also not be able to drop a class online. If you need to drop or change your schedule, please contact your Concurrent Advisor.**

Students with Disabilities

For information or to schedule an appointment, please email <mailto:disability@nwacc.edu> or call (479) 986-4076. The Disability Resource Center (DRC) is located in Room 114 on the first floor in the Student Center on the Bentonville campus.

Academic accommodations and related supports are available to NWACC students with disabilities through the Disability Resource Center (DRC). If you have received Special Education services (IEP or 504 plan) and/or if you have a disability or medical concern which you feel may impact your access to or progress with being an On Campus Concurrent student, and would like to request accommodations during your time at NWACC, please contact the DRC for more information.

It is important to understand that even though you are still a high school student, your access needs for any course that you take through NWACC is subject to the NWACC process and that any plan you and your parent/guardian(s) have participated in through your high school (IEP or 504) will not apply to your NWACC course(es).

Tuition and Refunds

How much does it cost to take courses?

On-Campus Concurrent Students will pay full college tuition based on our tuition schedule. Tuition and fee schedule can be found in the **Concurrent Packet**. Payment or payment plan is due prior to classes starting. Students are also responsible for purchasing the required textbooks. **Students dropped for non-payment can only be re-registered by contacting a concurrent advisor.**

http://www.nwacc.edu/web/treasurer/tuition_fees

It is the responsibility of the student, their parent(s), or guardian(s) to pay tuition and fees or establish a payment plan on or before the published last day to pay date listed on the Academic Calendar.

<http://www.nwacc.edu/web/nwacc/calendar.php>

Payment can be paid in full at the Treasurer's Office in Bentonville or in Springdale. Payment plans can be set up through your myNWACC Connection with Touchnet eServices by clicking on the Treasurer drop box.

 LaunchPad

 Employee

 Faculty

 Distance Learning

 Library

 **Treasurer**

Touchnet eServices

Is it possible to withdraw from a class and get a refund?

If withdrawing by the 6th day of class, then you will receive a 100% refund. If withdrawing by the 11th day of class, you will receive an 80% refund and a W on your college transcript. Refund time periods are posted on the Academic Calendar on the NWACC website.

<http://www.nwacc.edu/web/nwacc/calendar.php>

An appointment with a Concurrent Advisor is required to withdrawal from a class.

How does Concurrent Enrollment affect my future eligibility for Financial Aid?

Note: This affects students who drop courses after the 100% refund date.

Effective July 1, 2011, changes to Federal Student Financial Aid rules regarding Satisfactory (SAP) impact students enrolling in concurrent and dual enrollment courses.

Federal Law requires that all college coursework be measured to determine academic success, including Concurrent and Dual Enrollment courses.

Before each academic year (fall-summer) colleges and universities will review grades including concurrent courses taken in high school, to make sure students maintain a 2.0 GPA and a 67% course completion rate. If not, students will have until the end of the high school career to bring their GPA and/or course completion up or

potentially be denied financial aid after high school. Failing a course and not completing a course carries the same consequence.

NWACC Resources

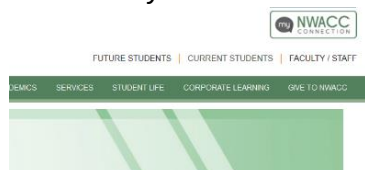
Do I have access to NWACC Internet resources?

Yes, **myNWACC Connection** gives you access to your own email account, NWACC Library, Tutoring Services, and much more.

To access myNWACC Connection:

Go to www.nwacc.edu

Click on myNWACC Connection



Enter your login and password

Change your password, as prompted

If you experience any technical difficulties, or do not know your login and/or password please contact the IT Help Department at (479) 619-4376.

How do I get an NWACC ID card and parking pass?

You can get your ID and parking pass at either the Bentonville Campus or the Washington County Center. Driver's license and copy of class scheduled required.

Can I use the NWACC library?

Yes, with your NWACC ID card you will have full access to the NWACC library. You can also access the library through our website: <http://www.nwacc.edu/web/library/>.

How do I check my NWACC email?

Click on the word 'Mail' found under the LaunchPad drop box. Your NWACC email is the official form of communication. This will be the only email account instructors and staff will use to correspond with students.

 **LaunchPad**

Mail
EagleNet
Blackboard
Course Evaluations
-

Grades, Transcripts and Credit Transfer

On-Campus Concurrent students must receive a "C" or better in all concurrent coursework to remain in the On-Campus Concurrent Program. Students may re-take a course while still in high school when a "C" or below is received if they maintain a 2.0 cumulative NWACC GPA and a 3.0 cumulative high school GPA. If a student is enrolled in ONLY ONE concurrent class and receives a grade of 'C' or below they cannot re-take that course

unless approved by the VP of Learning. All grades received for college courses will be posted on NWACC college transcript.

How do I get a copy of my grades?

You may request a transcript from our Student Records Office in person or through myNWACC Connection. You can also view your grades in your myNWACC Connection under the Student Records drop box. The cost per official transcript is \$5.00

Grades, Transcripts and Credit Transfer (Continued)

A+ Student Records

- View Holds
- Transcript and Grades
- Degree Evaluation
- Apply to Graduate
- Enrollment Verification
- Transcript Request

How do I transfer the college credit to my high school and/or another college or university?

You must request an official copy of your NWACC transcript to be sent to your high school or college/university. The cost per official transcript is \$5.00 and can be requested in person or through your myNWACC Connection.

Immunization Records

Any student taking twelve (12) or more credit hours at NWACC must submit a copy of their immunization records to the NWACC Student Records/Registrar's Office documenting immunity against measles, mumps, and rubella.

Textbooks

For your convenience you may purchase your textbooks and class supplies at the NWACC Campus Bookstore using your class schedule. The bookstore is located in the Becky Panietz Student Center. For store hours, please contact (479) 636-2222.

Future NWACC Student

If you are interested in attending NWACC after you graduate high school, **you will need to re-apply for admissions as a first time college student and complete the First-Time College Student Enrollment steps available on the Admissions Webpage.** Concurrent Students who wish to continue at NWACC after high school graduation are still required to attend Orientation. You will register online for your classes after you have attended an Orientation Session and met with one of our Academic Advisors.



Processed By: _____
 Date: _____
 Scanned By: _____
 Date: _____

On-Campus Concurrent Registration Form

Student ID: _____ Student Name: _____

High School: _____ Grade Level: ☐ 9th ☐ 10th ☐ 11th ☐ 12th

Semester: ☐ Fall ☐ Spring ☐ Summer Year: _____

This section MUST be completed with your high school/home school counselor PRIOR to your On-Campus Concurrent advising appointment. College credit will be awarded for all courses taken at NWACC. NWACC does not award high school credit. It is the responsibility of the concurrently enrolled student to discuss the option for high school credit with the high school/home school counselor.

Example:

CRN	Subject/Course	Course Title	Credit Hour	Time	Online	Location	Instructor
12252	CISQ 1103	Intro to Computers	3	M & W 9am-10:15	No	SGBDC 1017	Smith, Linda

CRN	Subject/Course	Course Title	Credit Hour	Time	Online	Location	Instructor

Please note: Successful completion of a Developmental Course at one college DOES NOT guarantee course placement at another college. Developmental Course will count as Career & Technical Credit at the high school. Student must be in 12th grade to register for a Developmental Course.

For High School or Home School Counselor Completion:

I, _____ (Print Name), have reviewed and authorize the above course(s) and recommend the student enroll in them without reservation. Additionally, I confirm that the student has the appropriate prerequisites, placement scores and GPA.

Principal/Counselor Signature: _____ Date: _____ GPA: _____

For student and parent completion:

I, _____ (Print Name), have reviewed and authorized registration into the above course(s). I understand that it is the student's responsibility to check their schedule for the correct days and times. I also understand that the student is responsible for setting up a payment plan or paying tuition and fees in full. I understand that if I do not pay before the payment deadline posted on the Academic Calendar, I may be dropped from my classes for non-payment.

 Student Signature & Date (required)

 Parent/Guardian Signature & Date
 (Required if student is under 18 yrs.)



Processed By: _____
Date: _____
Scanned By: _____
Date: _____

On-Campus Concurrent Waiver Request

Student ID #: _____ Name: _____

Reason for Waiver Request (check all that apply):

- ☐ High School GPA is below 3.0
☐ NWACC GPA is below 2.0
☐ Request to enroll in more than seven (7) credit hours this semester

Waiver Requested for ☐ Fall ☐ Spring ☐ Summer Year _____

Name of High School: _____ Cumulative HS GPA: _____

Name of test placement scores: _____

Test placement scores: _____ Reading _____ Math _____ English/Writing

Total proposed college hours this semester: _____ Job hours this semester _____

Total number of proposed high school classes this semester and course names:

Reason student requests waiver this semester (**attach High School transcript**):

High School Counselor's comments (**REQUIRED**)

I recommend the student to take the above courses(s) without reservation.

Counselor's Signature

Date

Student's Signature

Date

NWACC Representative

Date

Consent to Release Information

Name: _____

Student ID or SSN: _____

Email: _____

Phone: _____

Current Address: _____
Street City State Zip Code

Under the *Family Educational Rights and Privacy Act* (FERPA), students are given the right to have some control over the disclosure of information from their educational records. FERPA applies to the educational records of persons who are, or have been, in attendance in postsecondary institutions, regardless of age.

The purpose of this form is to make clear to whom the student has given consent to receive Academic Information from **NorthWest Arkansas Community College**. Information released to the requested individual will be used to their discretion. This form will be kept in the student's official academic record.

I _____, hereby grant permission to release confidential Academic Information to:

Recipient's Name

Relationship to Student

Recipient's Email

Recipient's Phone

Recipient's Address

Passcode

Above recipient may have access to the following student information: *Check all that apply*

- | | | |
|--|--|--|
| ☐ Academic Records | ☐ Financial Aid Information | ☐ Conduct Information |
| ☐ Payment Information | ☐ Disability Services | ☐ VA Information |

This Consent to Release of Academic Information is to remain valid until my graduation unless I have set an alternative date in the following area. Please check one:

☐ Graduation OR ☐ Expiration Date: _____

Student Signature: _____

Date: _____



ADMISSIONS and ADVISING

On-Campus Concurrent Student Admissions Checklist

- _____ Complete the online application as a Concurrent Student Type
- _____ Complete the Concurrent Registration Form (Must have counselor's signature and GPA verification.)
- _____ If needed, Complete the On-Campus Concurrent Wavier Request (Must have counselor's signature with a copy of high school transcript.)
- _____ Schedule an Appointment with a Concurrent Advisor
(Bentonville Campus or the Washington County Center)
- _____ Submit ACT or COMPASS Placement Scores to the Concurrent Advisor
- _____ Set up a payment plan or pay in full
- _____ Get Student ID Card and Parking Pass (1st Floor of Becky Panietz Student Center or at the Washington County Center)
- _____ Purchase Books

Student Name: _____

NWACC Student ID: _____

Username: _____

Password: _____